

Instructions on Online Gown Rental Registration (EdUHK)

1. Access [Victoria Uniform's website](#) (VU website) and click “Press here for gown rental”.

进入[维多利亚校服公司的官网](#)（VU 官网），点击“租袍请按此按钮”。



Inside the page, click the “Here” button as indicated below. 点击“Here”如下图。



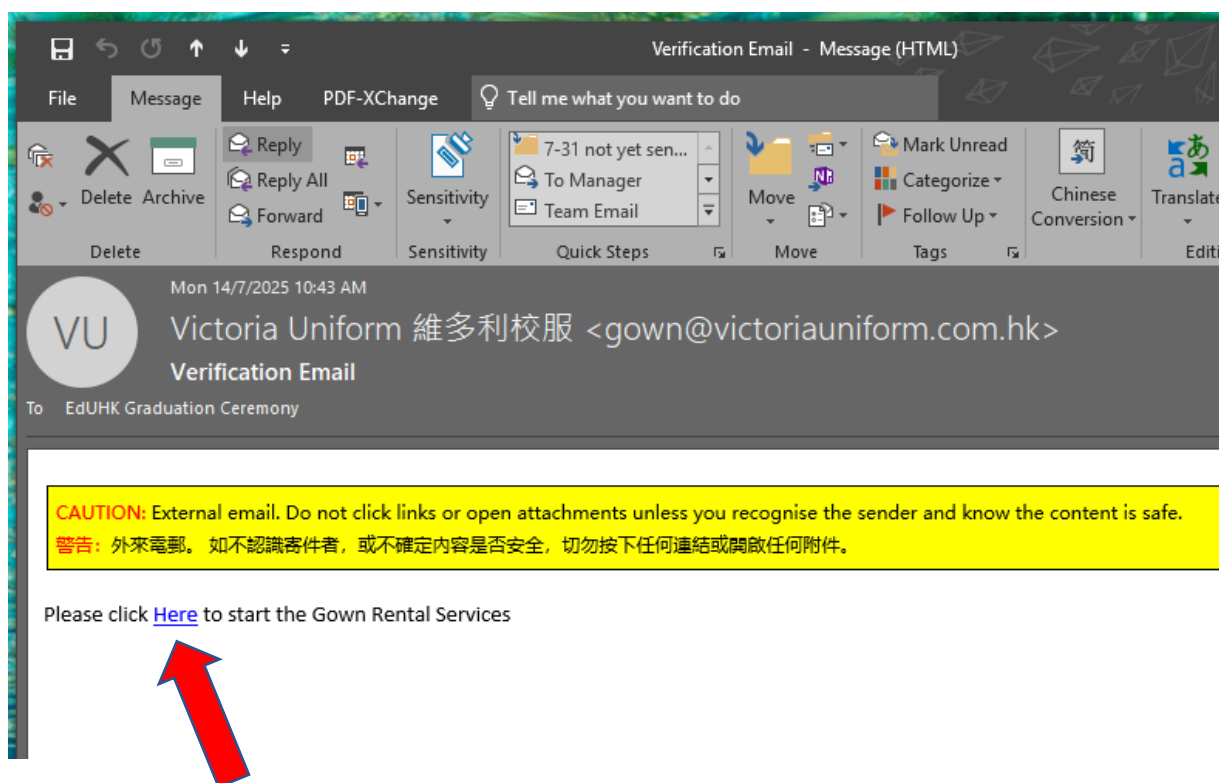
You can also directly access the gown rental service through <https://gown.victoriauniform.com.hk/>, then click the EdUHK's Image. 您亦可直接进入租袍网址 <https://gown.victoriauniform.com.hk/>，然后点击香港教育大学的图标。



2. Input your personal information on the registration page to create your account, then press “Next”. Check the information on the confirmation page, then press “Submit”. Upon registration, you will receive message “Registration Successful”. 请在注册页面输入您的资料以创建账户，然后点击“Next”。请核对确认页面上的资料，然后点击“Submit”。注册完成后，您将看到“Registration Successful”讯息。

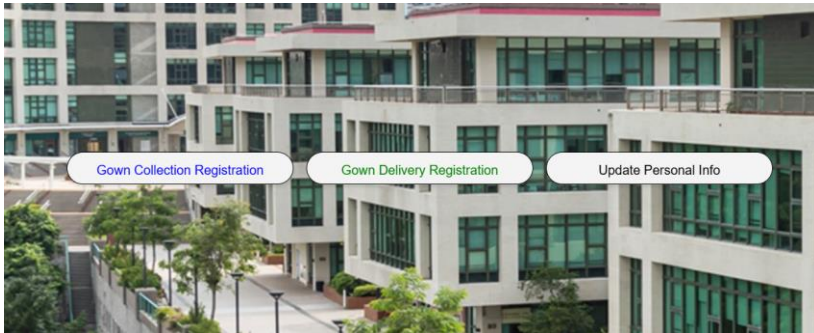
The first screenshot shows the 'Registration' page for The Education University of Hong Kong. It includes fields for Name, Email (labeled 'YOUR PERSONAL Email'), Contact Number (labeled 'Prefer HK Number'), and Student ID. A green 'Next' button is highlighted with a red box. The second screenshot shows the 'Confirmation' page with the same information: University (The Education University of Hong Kong), Name (Chan Tai Man), Email (gc@eduhk.hk), Tel (29486177), and Student ID (12345678). A green 'Submit' button is highlighted with a red box. The third screenshot shows the 'Registration Successful' message, stating 'A Verification Email is sent' and providing instructions to follow the link to get the gown. A 'Go Back' button is visible.

3. Once you have successfully completed the registration, a verification email with a web link will be sent to your login email account, and you are required to press “Here” to start the Gown Rental Service. 注册完成后，验证邮件（内含网址链接）将发送至您的注册电子邮件账户，请点击验证邮件中的“Here”链接以开始袍服租赁服务。



Gown Collection Registration

4. On this page, click “Gown Collection Registration” for collection from one of the VU outlets. Or you can choose “Gown Delivery Registration”* if you wish to collect the gown via self-paid courier service. 如您选择于指定 VU 门市领取袍服，请按 “Gown Collection Registration”。你亦可按 “Gown Delivery Registration” 选择付费寄送服务。



*A delivery fee will be charged for the courier service. Please follow the instructions from Step 9.

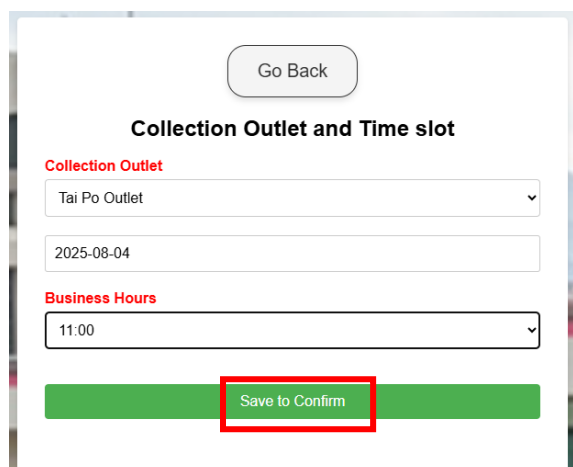
*寄送服务将收取额外运费。请由步骤 9 继续操作。

5. Upon entering the “Gown Collection Registration” page, choose the correct Level and Award of your programme. The rental items will appear once you have selected the Award. Please select the sizes of the Gown size and Bonnet/Mortarboard size you need (the Subject Discipline Hood Colour of your Award and size is fixed, no selection required), then press “Next”. Please check if all chosen items are correct on the “Check Items” page. Then press “Save and Continue” (Press “Cancel” to start again if you need to revise your selection).

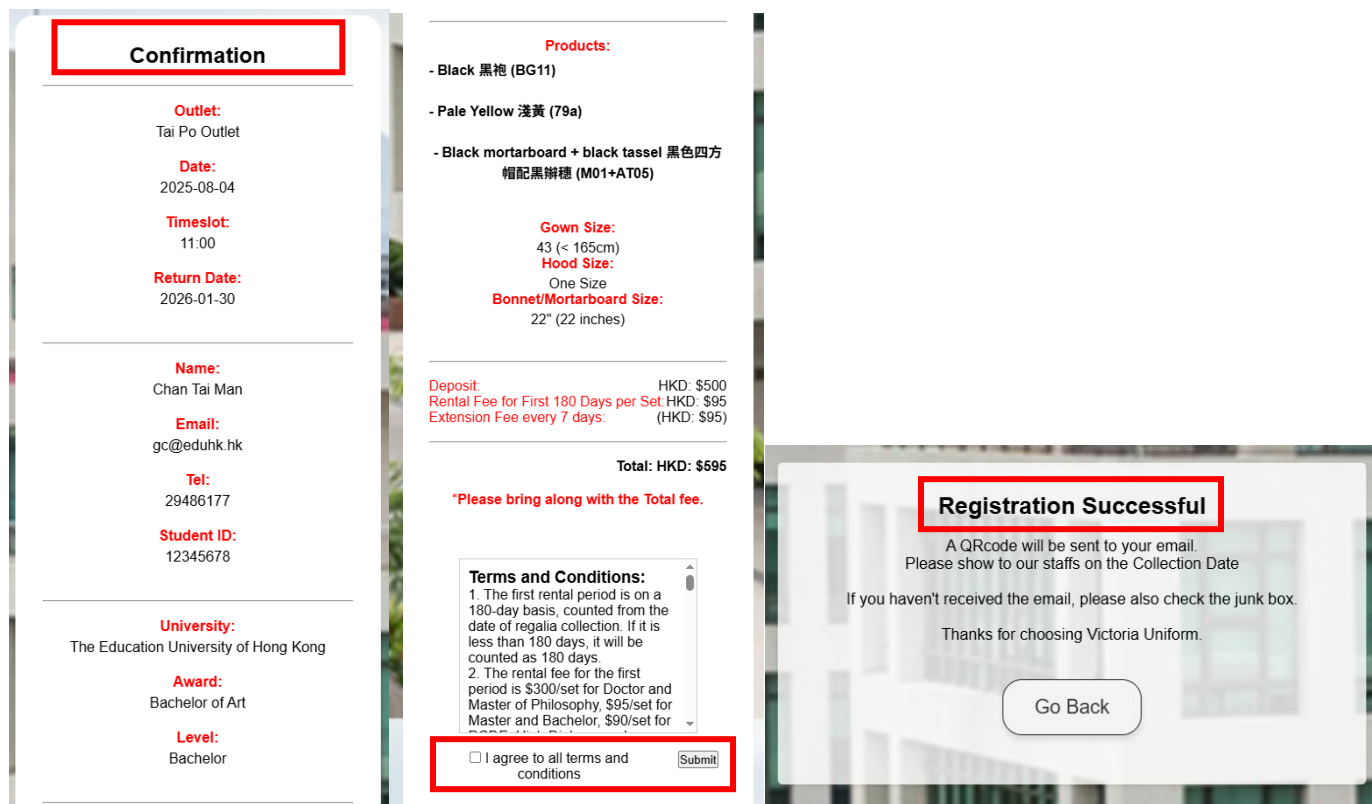
进入“Gown Collection Registration”页面后，请选择您课程的 Level 及 Award。选择 Award 后，租赁物品将自动显示。请选择您需要的毕业袍（Gown）及毕业帽（Bonnet/Mortarboard）的尺码（请注意，您的毕业袍披肩颜色和尺码是固定的，无需选择），然后按 “Next”。请检查所有出示在 “Check Items” 页面的选择是否正确，然后按 “Save and Continue” 确认。（如需修改选择，请按 “Cancel” 重新开始选择）。

Here. 毕业袍披肩颜色可参阅 [这里](#)。'. The second screenshot shows the 'Gown Registration' page with 'Level' set to 'Bachelor' and 'Award' set to 'Bachelor of Art (BA)'. It lists rental items: 'Black 黑袍 (BG11)', 'Pale Yellow 浅黄 (79a)', and 'Black mortarboard + black tassel 黑色四方帽配黑辮穗 (M01+AT05)'. It also has 'Gown Size' and 'Hood Size' dropdowns. A 'Next' button is highlighted with a red box. A yellow callout box points to the 'Next' button, stating: 'Size of Gown and Cap 毕业帽及袍尺码'. The third screenshot shows the 'Check Items' page, which displays the selected items and sizes. A 'Save and Continue' button is highlighted with a red box. A yellow callout box points to the 'Save and Continue' button, stating: 'Size of Gown and Cap 毕业帽及袍尺码'."/>

6. If you choose to collect the rental items from VU outlet, you will need to select the [Collection Outlet](#), collection date, and select the timeslot. Then press the button “Save to Confirm”. 如果您选择从 VU 门市领取租赁物品，您需要选择 [领取门市](#)、领取日期，并选择时段。然后点击 “Save to confirm” 以确认。



7. Please check all the information again from the “Confirmation” page. If everything is correct, please read the terms and conditions thoroughly, scroll down to the bottom of the terms and conditions, tick the box and press “Submit” to complete the registration. A “Registration Successful” message will be prompted. 请确认所有出示在 “Confirmation” 页面的资料是否正确。若无误，请仔细阅读条款及细则，滚动至条款底部，勾选同意并点击 “Submit” 以完成登记。系统将显示 “Registration Successful” 的讯息。



8. Check your registered email account for the “Gown Rental Confirmation” with a printed QR code. You **MUST** show this QR code when you collect or return the gown from the selected VU outlet. 請檢查您的注册电子邮件账户，查收包含订单二维码（QR code）的袍服租借确认信（“Gown Rental Confirmation”）。当您从选定的 VU 门店领取或归还袍服时，必须出示此二维码（QR code）。

Mon 14/7/2025 11:36 AM
Victoria Uniform 維多利校服 <gown@victoriauniform.com.hk>
Gown Rental Confirmation
To: EdUHK Graduation Ceremony

1568.png
1 KB

CAUTION: External email. Do not click links or open attachments unless you recognise the sender and know the content is safe.
警告: 外來電郵。如不認識寄件者，或不確定內容是否安全，切勿按下任何連結或開啟任何附件。

Thank you for using Victoria Uniform's online gown rental service. This email serves to confirm that you have successfully registered academic dress rental through our Online Gown Reservation System.

You are recommended to save this email for future reference, and show the attached QRcode to our staff when Collect/Return the gown

Your Gown Renting Details are as the following:

Selected Outlet: [Tai Po Outlet](#)

Collection Date: 2025-08-04 11:00

Return Due Date: 2026-01-30

Rental Items:

- Black (BG11)
- Pale Yellow (79a)
- Black mortarboard + black tassel (M01+AT05)

Item Sizes:

- Gown Size: 43 (< 165cm)
- Hood Size: One Size
- Bonnet/Mortarboard Size: 22" (22 inches)

Deposit: HKD: 500
Rental Fee for First 180 Days per Set: HKD: 95
Extension Fee every 7 days: HKD: 95
Total: HKD: 595

*Please bring along with the total amount including the deposit

Arrangement when encountering inclement conditions:

1. When signal no.8 (T8) or higher, Black Rainstorm Warning Signal or "extreme conditions" is in force and cancel after 3 hours within the working hour, we will resume working until the official business hour ends.
2. On the contrary, if the above conditions are in force and cancelled within 3 hours apart from the official working hour, outlets will not be operated and will resume working on the next working day.

If the regalia cannot be returned due to the inclement weather, the return date can be postponed to the next working day. And returning by the 3rd party is acceptable.

If there is any business hour update, the latest information will be posted on www.victoriauniform.com (<http://www.victoriauniform.com/>)

For enquiry, please email us at info@victoriauniform.com or call our hotline at 3118 4396 / 3105 5009. Thank you for using our gown rental service.

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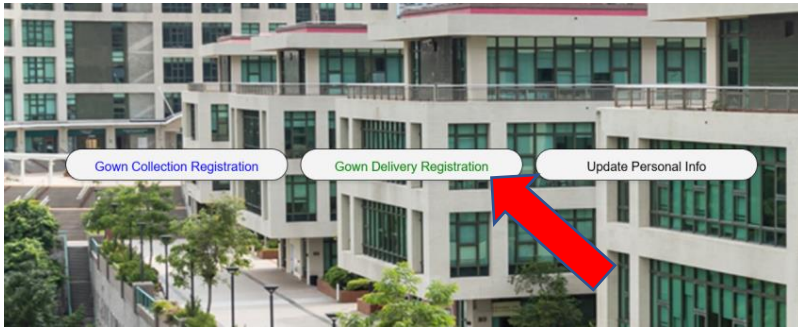
二维码(QR code)

Please check carefully the rental items are correct. If changes are required, please refer to Step 15.

请仔细核对租借物品是否正确。如需更改，请参照第 15 步。

Gown Delivery Registration

9. On this page, click “Gown Delivery Registration” for self-paid courier service. 请按 “Gown Delivery Registration” 选择付费寄送服务。



10. Upon entering the “Gown Collection Registration” page, choose the correct Level and Award of your programme. The rental items will appear once you have selected the Award. Please select the sizes of the Gown size and Bonnet/Mortarboard size you need (the Subject Discipline Hood Colour of your Award is fixed, no selection required), then press “Next”. Please check if all chosen items are correct on the “Check Items” page. Then press “Save and Continue”. (Press “Cancel” to start again if you need to revise your selection).

进入 “Gown Collection Registration” 页面后，请选择您课程的 Level 及 Award。选择 Award 后，租赁物品将自动显示。请选择您需要的毕业袍（Gown）及毕业帽（Bonnet/Mortarboard）的尺码（请注意，您的毕业袍披肩颜色和尺码是固定的，无需选择），然后按 “Next”。请检查所有出示在 “Check Items” 页面的选择是否正确，然后按 “Save and Continue” 确认。（如需修改选择，请按 “Cancel” 重新开始选择）。

Three screenshots of the Gown Registration process. The first screenshot shows the 'Gown Registration' page with 'Level' and 'Award' dropdowns, and a 'Next' button highlighted with a red box. A yellow callout box points to the 'Next' button with the text: 'Details of hood colour can be refer to [Here](#). 毕业袍披肩颜色可参阅 [这里](#)。'. The second screenshot shows the 'Gown Registration' page with 'Level' set to 'Bachelor' and 'Award' set to 'Bachelor of Art (BA)'. It shows 'Rental Items' including 'Black 黑袍 (BG11)' with 'Gown Size' and 'Hood Size' dropdowns, and 'Black mortarboard + black tassel 黑色四方帽配黑辮穗 (M01+AT05)' with a 'Bonnet / Mortarboard Size' dropdown. A 'Next' button is highlighted with a red box. A yellow callout box points to the 'Gown Size' dropdown with the text: 'Size of Gown and Cap 毕业帽及袍尺码'. The third screenshot shows the 'Check Items' page with 'University: The Education University of Hong Kong', 'Level: Bachelor', 'Award: Bachelor of Art', and 'Rental Items: Black, Pale Yellow, Black mortarboard + black tassel'. It also shows 'Gown Size: 43 (< 165cm)', 'Bonnet Size: 22" (22 inches)', and 'Hood Size: One Size'. A 'Save and Continue' button is highlighted with a red box. A yellow callout box points to the 'Save and Continue' button with the text: 'Size of Gown and Cap 毕业帽及袍尺码'.

11. Choose the Delivery Method, select the [return outlet](#) and expected delivery date of gown, then press “Next”. Please note that you must return all items in person otherwise deposit will not be refunded promptly. 请选择送件方式，选择[归还门市](#)和袍服的预期送达日子，然后按 “Next”。您必须亲身归还所有物品，否则按金将不会立即退还。

Gown Delivery Registration

Go Back

*It takes about 14 days to process. For delivery to China, will arrange by courier collect, means delivery fee will be paid by recipient upon receipt the parcel.

☒ EF Locker
☐ Redemption Center
☐ Send to Industrial/Commercial Address

[How to get the Locker Code ?](#)

EF Locker Code

Return Outlet
*Not allow to return by courier. Must be returned in person cause deposit will be refunded in cash promptly once the regalia returned.

Tai Po Outlet

Expected Delivery Date
Select a date

Next

Get the Code for Redemption Center of Locker
寻找收件中心或收件柜的编号

Gown Delivery Registration

Go Back

*It takes about 14 days to process. For delivery to China, will arrange by courier collect, means delivery fee will be paid by recipient upon receipt the parcel.

☐ EF Locker
☒ Redemption Center
☐ Send to Industrial/Commercial Address

[How to get the code for redemption center ?](#)

Redemption Center

Return Outlet
*Not allow to return by courier. Must be returned in person cause deposit will be refunded in cash promptly once the regalia returned.

Tai Po Outlet

Expected Delivery Date
Select a date

Next

Select the return outlet and expected delivery date
选择归还门市和预期送达日子

Gown Delivery Registration

Go Back

*It takes about 14 days to process. For delivery to China, will arrange by courier collect, means delivery fee will be paid by recipient upon receipt the parcel.

☐ EF Locker
☐ Redemption Center
☒ Send to Industrial/Commercial Address

Shipping Address

Return Outlet
*Not allow to return by courier. Must be returned in person cause deposit will be refunded in cash promptly once the regalia returned.

Tai Po Outlet

Expected Delivery Date
Select a date

Next

Input the shipping address
输入收件地址

12. Please check all the information again from the “Confirmation” page. If everything is correct, please read the terms and conditions thoroughly, scroll down to the bottom of the terms and conditions, tick the box and press “Submit” to complete the registration. A “Registration Successful” message will be prompted. 请确认所有出示在 “Confirmation” 页面的资料是否正确。若无误，请仔细阅读条款及细则，滚动至条款底部，勾选同意并点击 “Submit” 以完成登记。系统将显示 “Delivery Registration Successful” 的讯息。

Confirmation

Return Outlet:
Tai Po Outlet

Delivery Date:
2025-12-31

Return Date:
2026-06-28

Name:
Chan Tai Man

Email:
gc@eduhk.hk

Tel:
29486177

Student ID:
12345678

University:
The Education University of Hong Kong

Award:
Bachelor of Art

Level:
Bachelor

Products:

- Black 黑袍 (BG11)

- Pale Yellow 淺黃 (79a)

- Black mortarboard + black tassel 黑色四方帽配黑綳穗 (M01+AT05)

Gown Size:
43 (< 165cm)

Hood Size:
One Size

Bonnet/Mortarboard Size:
22" (22 inches)

Deposit:
HKD: \$500

Delivery / Administration Fee:
HKD: \$45

Extension Fee every 7 days:
(HKD: \$95)

Total: HKD: \$640

*Please transact the Total fee to our bank account.

Terms and Conditions:

1. The first rental period is on a 180-day basis, counted from the date of regalia collection. If it is less than 180 days, it will be counted as 180 days.

2. The rental fee for the first period is \$300/set for Doctor and Master of Philosophy, \$95/set for Master and Bachelor, \$90/set for Bachelor.

☒ I agree to all terms and conditions

Submit

Please note that the price includes the delivery fee.

请注意，价格已包含运费。

Delivery Registration Successful

A QRcode will be sent to your email.

Please Complete the Transaction following the email instruction.

Our staff will process the delivery, after the receipt is uploaded.

Please show the QRcode to our staff on the Return Date.

If you haven't received the email, please also check the "junk box" Or "try again" later.

Thanks for choosing Victoria Uniform.

Go Back

13. Check your registered email account for the “Gown Delivery Confirmation” with a printed QR code and payment information. You **MUST** show this QR code when you return the gown from the selected VU outlet.

请检查您的注册电子邮件账户，查收包含订单二维码（QR code）及付款信息的袍服租借寄送确认信（“Gown Delivery Confirmation”）。当您从选定的 VU 门市归还袍服时，必须出示此二维码（QR code）。

Mon 14/7/2025 11:46 AM
Victoria Uniform 維多利校服 <gown@victoriauniform.com.hk>
Gown Delivery Confirmation
To: EdUHK Graduation Ceremony
1568.png 1 KB

CAUTION: External email. Do not click links or open attachments unless you recognise the sender and know the content is safe.
警告：外來電郵。如不認識寄件者，或不確定內容是否安全，切勿按下任何連結或開啟任何附件。

Thank you for using Victoria Uniform's online gown rental service. This email serves to confirm that you have successfully registered academic dress rental through our Online Gown Reservation System.

You are recommended to save this email for future reference, and show the attached QRcode to our staff when Collect/Return the gown

Your Gown Renting Details are as the following:

Return Outlet: [Tai Po Outlet](#)
Expected Collection Date: 2026-01-27
Return Due Date: 2026-07-25

Rental Items:

- Black gown with zipper and dark blue velvet, sleeve with 3 dark blue velvet stripes (PG38)
- Black hood trimmed with purple velvet with silver silk lining (80a)
- Black Bonnet with gold Tassel (#B01)

Item Sizes:

- Gown Size: 45 (166 - 174cm)
- Hood Size: One Size
- Bonnet/Mortarboard Size: 23¼ (23 inches)

Deposit:
Rental Fee for First 180 Days per Set: HKD: 1700
Delivery / Administration Fee: HKD: 300
Extension Fee every 7 days: HKD: 45
HKD: 300
Total: HKD: 2045

*Please transact the total fee to our bank account
After checking the items, you may bank in the total fee". *HKD: \$2045 to confirm the order for delivery.

Bank Name: Hang Seng Bank (Bank Code:024)
Bank Account No.: 239-118037-001
Account Name: Victoria Uniform
*We only accept bank in, if remitting or wire money from other bank or country, please add extra HK\$150 for bank charge.

*Click [Here](#) to upload the receipt

Arrangement when encountering inclement conditions:

1. When signal no.8 (T8) or higher, Black Rainstorm Warning Signal or "extreme conditions" is in force and cancel after 3 hours within the working hour, we will working until the official business hour ends.
2. On the contrary, if the above conditions are in force and cancelled within 3 hours apart from the official working hour, outlets will not be operated and will re working on the next working day.

If the regalia cannot be returned due to the inclement weather, the return date can be postponed to the next working day. And returning by the 3rd party is acc

If there is any business hour update, the latest information will be posted on www.victoriauniform.com (<http://www.victoriauniform.com/>)

For enquiry, please email us at info@victoriauniform.com or call our hotline at 3118 4396 / 3105 5009. Thank you for using our gown rental service.

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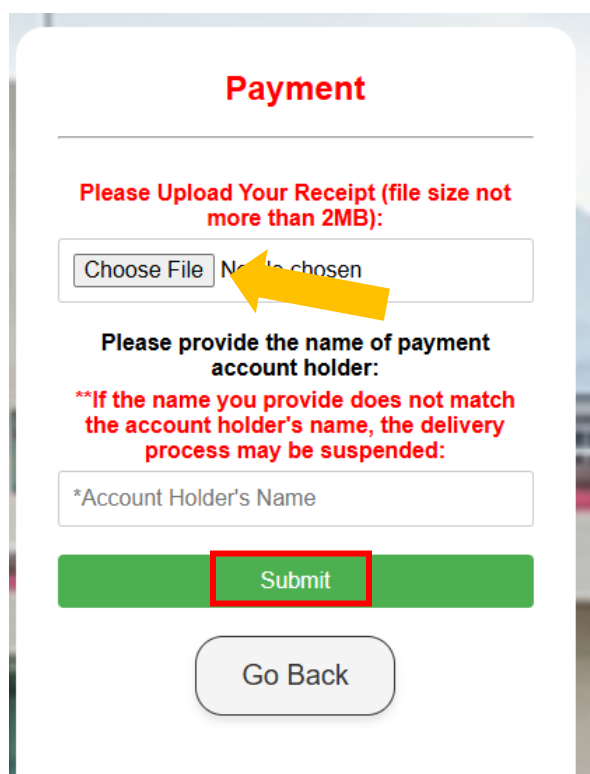
二维码(QR code)

Please check carefully the rental items are correct. If changes are required, please refer to Step 15.
请仔细核对租借物品是否正确。如需更改，请参照第 15 步。

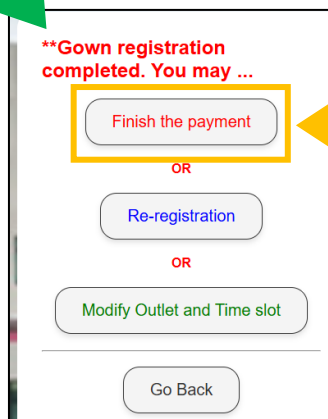
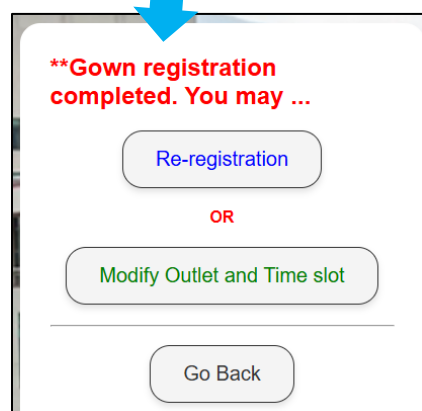
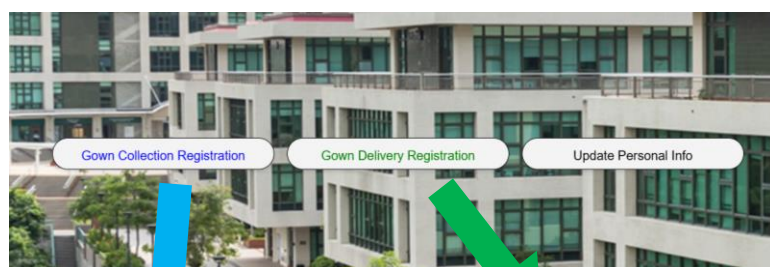
Payment information.
付款信息。

Please upload the payment receipt to complete the procedures. Please refer to Step 14.
请上传付款凭证以完成手续。请参照第 14 步。

14. Please upload your payment receipt and press “Submit”. VU will send you a confirmation email once the payment is received. Upon delivery, VU will provide you with the courier order number via email. 请上传您的付款凭证并点击 “Submit”。付款收到后，VU 将向您发送确认邮件。送货时，VU 会通过邮件向您提供快递单号。



15. If you need to change the rental items or modify outlet and timeslot, please click the “Gown Collection/Delivery Registration” button to “Re-registration” or “Modify Outlet and Timeslot”. The step for “Re-registration” or “Modify Outlet and Timeslot” will be the same as above. 如果您需要更改租借资料，或更改已选择的门市和时段，请点击 “Gown Collection/Delivery Registration” 按钮进行 “Re-registration” 或 “Modify Outlet and Timeslot”。重新登记或更改门市和时段的步骤与上述相同。



You may also access the page in Step 14 by clicking this button.

您也可以通过点击此按钮回访第 14 步的页面。